

FED FOCUS

FEBRUARY 24 - 28, 2025



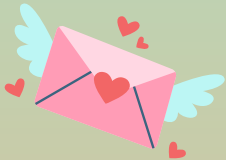
Please continue to update your Title I websites. Just as a reminder, we no longer post semi-annual certifications on the Title I websites; they are now posted on the school's data dashboard. (Principals have access to this information)



All schools are required to have a minimum of 4 parent engagement events per year. Events must have the following artifacts to meet the requirements of a parent engagement event: 1) Parent invitation (2) Agenda (3) Parent Educational Material or Copy of Parent Presentation (4) Sign-in Sheets



If you are having a parent engagement event after March 24th and need any non-food items, they must be ordered prior to the March 24th deadline. The only items that may be reimbursed after the March 24th PO deadline are food items that you have already submitted a Request to Use Federal Fund form to purchase. If you do not submit a request form BEFORE the March 24th deadline then you will not be allowed to request reimbursement! Please ensure that you submit all PO's and Request forms before the deadline.



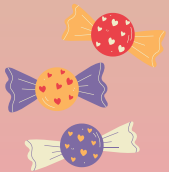
Please ensure that you are keeping your electronic Title I Inventory sheets up to date. All non-consumable items must be put into your inventory spreadsheet.



Don't forget that it is a Federal Requirement that all Title I Schools send home and post information in student's native languages. We have gotten concerns that some schools are only posting and sending home information in English. Please remember that we have Systran available that you can use for document translation. Also, Canva will automatically translate documents for you.



Just as a reminder, we do have someone that can assist with contacting Spanish-speaking families. If you need assistance, please complete this [form](#). It is important that you use this form so that we can document the need for this position.



Our Spring District Title I event "STEM is Out of This World" will be held on April 3rd from 6:00 - 7:30 at Lakeforest Elementary School. Each Title I School will need to be represented at this event. A sign-up sheet will be sent the 1st week of March. Flyers to be posted on school websites and social media will be sent the 1st week of March. We will also have flyers printed and sent to your schools to send home.



Please use the [link](#) to indicate the number of flyers you need in each language. If a language you need is not listed, please add it and indicate the number needed. This information is needed no later than noon on Wednesday, February 26th.